2016

January

Monday 01/04
to Tuesday 05/10
Spring TA employment.

Thursday 01/07
Mandatory meeting for mathematics students participating in the Spring TA screening.

Friday 01/08
Spring TA screening.

Monday 01/11
Classes start.

Wednesday 01/13 (10:00 am)
Deadline for graders to contact instructors.

Friday 01/15 (noon)
Common office hour schedule is finalized.

Monday 01/18
Purdue holiday—no classes today. Martin Luther King Day.

February

Friday 02/05
Purdue deadline to complete myPurdue Initial Course Participation. Instructions are at http://www.math.purdue.edu/resources/gta/

Wednesday 02/10
Summer survey about academic and employment plans for summer and the next academic year is distributed to mathematics students and all TAs.

Tuesday 02/23
Deadline for completing the Summer survey. Students on the waiting list for TA employment who do not submit the survey are removed from the waiting list.

March

Monday 03/14
to Saturday 03/19
Purdue holiday—no classes this week. Spring Break.

Monday 03/21 (approximately)
Fall survey (schedule and teaching preference webform) is distributed to mathematics students, TAs, and limited-term lecturers. Forms must be completed by 3:00 pm on Tuesday 04/05. Instructions are at [http://www.math.purdue.edu/resources/gta/](http://www.math.purdue.edu/resources/gta/). Once the survey is submitted the link to it becomes inactive but you can still make changes to your responses by emailing D Naughton and requesting another link—your original responses will be saved. You can make changes to your survey responses in this way until Friday 07/15.

Monday 03/21 (approximately)
The application form for TA positions for non-mathematics students will be available at [http://www.math.purdue.edu/jobs/tas/](http://www.math.purdue.edu/jobs/tas/). You must be (or plan to be) a non-mathematics graduate student at Purdue to apply. The deadline for completed applications is 06/20. Late applications are not accepted.

Monday 03/21
Deadline for TAs to inform D Naughton about applying for paid parental leave during Summer.

Tuesday 03/22
to Wednesday 06/15 (probably)
Summer Open Enrollment on myPurdue for graduate students.

Tuesday 03/22
to Friday 08/26 (probably)
Fall Open Enrollment on myPurdue for graduate students. But the departmental deadline for mathematics graduate students to register on myPurdue and submit the Internal Registration Form to MATH 632 for Fall is Friday 04/22. The department uses the earlier deadline to plan which graduate classes are offered.

April

Friday 04/01 (subject to change)
Graduate School Summer Research Grant (SRG) offers are made. All eligible mathematics graduate students are nominated by the department.

Tuesday 04/05 (approximately)
to Tuesday 04/19 (approximately)
Summer TA offers are made to mathematics graduate students, non-mathematics TAs and limited-term lecturers.

Tuesday 04/05
Deadline to submit Fall survey. Changes to completed surveys are possible until Friday 07/15.

Monday 04/11 (approximately)
to Tuesday 08/16 (approximately)
Hiring decisions for Fall employment of limited-term lecturers and non-mathematics TAs currently employed by us or on the waiting list.

Wednesday 04/20 (approximately)
Email to those not hired for Summer stating they will be placed on a waiting list for employment.
Friday 04/22
Deadline for mathematics graduate students to register on myPurdue and submit the Internal Registration Form to MATH 632 for Fall.

Wednesday 04/27
Summer TA assignments are distributed.

May

Monday 05/02
to Saturday 05/07
Spring final exam week. Mandatory Summer course organizational meetings are held this week.

Tuesday 05/10 (noon)
Deadline to enter and submit grades on myPurdue. Copies of grade records (all raw scores for all students with cutoffs) must be turned in to MATH 242 but you do not have to submit printouts of myPurdue final grades. Instructions are at http://www.math.purdue.edu/resources/gta/

Tuesday 05/10
End of Spring TA employment.

June

Wednesday 06/08
to Tuesday 08/09
Summer TA employment

Monday 06/13
Classes start.

Tuesday 06/14 (approximately)
to Tuesday 08/16
Fall TA offers to non-mathematics students. Offers occur in several waves throughout this time period.

Wednesday 06/15 (probably)
End of Summer graduate Open Enrollment on myPurdue

Friday 06/17
Deadline for Fall TA applications from non-mathematics students. More information available at http://www.math.purdue.edu/jobs/ta/

Friday 06/24
Purdue deadline to complete myPurdue Initial Course Participation. Instructions are at http://www.math.purdue.edu/resources/gta/

Thursday 06/30
Email update to non-mathematics students on the waiting list for Fall employment.
July

Monday 07/04
Purdue holiday—no classes. Independence Day observed.

Tuesday 07/05 (approximately)
Email sent to all who applied for a Fall TA position about whether they have a TA screening slot, are on standby for screening slot, or do not have a screening slot. The TA screening is used to determine which students are hired as TAs. Participating in the screening does not guarantee a TA position. Screening slots are offered to people on standby up until 08/12.

Thursday 07/14
Deadline for TAs employed or on the waiting list for Fall employment to inform D Naughton about applying for paid parental leave during Fall semester.

Friday 07/15
Deadline for making changes to Fall survey.

August

Wednesday 08/03
to Friday 08/05
Summer final exam period.

Tuesday 08/09 (noon)
Deadline to enter and submit grades on myPurdue. Copies of grade records (all raw scores for all students with cutoffs) must be turned in to MATH 242 but you do not have to submit printouts of myPurdue final grades. Instructions are at http://www.math.purdue.edu/resources/gta/

Tuesday 08/09
End of Summer TA employment.

Monday 08/15
to Tuesday 12/20
Fall TA employment.

Monday 08/15
to Friday 08/19
Department of Mathematics Orientation Week.

Tuesday 08/16 (2:00 pm)
Deadline to submit Fall teaching preference and schedule webform for all new mathematics graduate students and all non-mathematics students participating in the TA screening.

Wednesday 08/17 (noon)
Fall TA hiring decisions and assignments emailed to non-mathematics students.
Friday 08/19
Mandatory Fall course organizational meetings.

Monday 08/22
Classes start.

Tuesday 08/23
Deadline for graders to contact instructors.

Friday 08/26 (noon)
Common office hour schedule is finalized
Friday 08/26
End of Fall Open Enrollment on myPurdue.

September

Thursday 09/01
Sign-up webform for teaching workshops distributed.

Monday 09/05
Purdue holiday—no classes. Labor Day.

Friday 09/16
Purdue deadline to complete myPurdue Initial Course Participation. Instructions are at http://www.math.purdue.edu/resources/gta/

October

Monday 10/10
and Tuesday 10/11
Purdue holiday—no classes. October Break.

Monday 10/17
Spring survey (schedule and teaching preference webform) is distributed to mathematics students, TAs, and limited-term lecturers. Surveys must be completed by 3:00 pm on Tuesday 11/01. Instructions are at http://www.math.purdue.edu/resources/gta/. Once the survey is submitted the link to it becomes inactive but you can still make changes to your responses by emailing D Naughton and requesting another link—your original responses will be saved. You can make changes to your survey responses in this way until Friday 11/18.

Monday 10/24
Deadline to inform D Naughton about applying for paid parental leave during Spring semester.

Tuesday 10/25
Spring Open Enrollment for graduate students on myPurdue starts. The departmental deadline for mathematics graduate students to register on myPurdue and submit the Internal Registration Form to MATH 632 for Spring is Friday 11/18.
November

Tuesday 11/01 (3:00 pm)
Deadline to submit Spring survey. Changes to completed surveys are possible until Friday 11/18.

Monday 11/07
to Friday 12/02 (approximately)
Hiring decisions for Spring employment of limited-term lecturers and non-mathematics TAs currently employed by us or on the waiting list. Offers may occur after this time period.

Friday 11/18
Deadline for changes to Spring surveys.

Friday 11/18
Departmental deadline for mathematics graduate students to register on myPurdue and submit the Internal Registration Form for Spring to MATH 632.

Wednesday 11/23
to Saturday 11/26
Purdue holiday—no classes. Thanksgiving.

December

Friday 12/02 (approximately)
Email sent to non-mathematics TAs waiting to hear about Spring employment.

Monday 12/05 (approximately)
Spring TA assignments are distributed and RA announcements are made.

Monday 12/12
to Saturday 12/17
Fall final exam week. Mandatory Spring course organizational meetings are held this week.

Tuesday 12/20 (noon)
Deadline to enter and submit grades on myPurdue. Copies of grade records (all raw scores for all students with cutoffs) must be turned in to MATH 242 but you do not have to submit printouts of myPurdue final grades. Instructions are at http://www.math.purdue.edu/resources/gta/

Tuesday 12/20
End of Fall TA employment.