

# Course Websites

- Go to [Brightspace](#) and click on the “Course Documents for On-campus Students” link to read through all the course materials (Introduction, Syllabus, Schedule, etc.). You should also use the “BoilerCast Lectures and Notes (For ALL Students)” link to find the link to the lecture notes and the BoilerCast videos . **It is your responsibility to know all the course policies and understand all the course materials on the website.**
- Go to ALEKS to complete homework assignments and quizzes.
- **ALWAYS check Brightspace and/or ALEKS FIRST when searching for class information.**

# In-person or Online Class?

Students are welcome to enroll in whichever version of the course suits them best (in-person or online). Please note that each student should do what is in their best interest and enroll in the section that gives them the best chance of succeeding in the course. Please be honest with yourself in accessing which version of the course will work best for you, and do not simply choose one version over another because it seems like it will be more convenient.

# What To Do If You Miss Class

- Do your best to attend every class, but in the event that you do have to miss, do the following:
  - use the “BoilerCast Lectures and Notes (For ALL Students)” link in Brightspace to watch the recording of the lecture you missed
  - complete the lecture notes as you watch the BoilerCast lecture
  - complete the homework in ALEKS
    - keep in mind you cannot make-up any missed assignments (homework, quizzes, or exams), so do your best to attend each class and complete all homework assignments
  - keep in mind that the BoilerCast lectures can be used anytime you’d like

# Online Homework

- All homework assignments are online in ALEKS
- Go to [www.aleks.com](http://www.aleks.com) or use the link in Brightspace
- Access to ALEKS can be purchased directly from ALEKS or by going to the University Book Store
- Each homework assignments will be due at 11:00pm according to the schedule in ALEKS
- **THERE ARE NO MAKE-UP ASSIGNMENTS**
- At the end of the semester, every student will receive a 10% bonus on their homework to account for unforeseen circumstances

# Online Homework (continued)

- Students may re-attempt problems they do not receive full credit on
- Online homework is scaled to **100 total points** at the end of the semester
- Complete each homework assignment well in advance of the due date/time
- In [Brightspace](#), click on the “Homework Information and Piazza (For ALL Students)” link to read through the “Recommendations for Completing Homework” document

# Piazza

- Piazza is a discussion board that can be used to post questions regarding homework problems
- Piazza can be accessed by going to [Brightspace](#) and clicking on the “Homework Information and Piazza (For ALL Students)” link
- If you are having trouble with a homework problem, do **NOT** email your instructor or the course coordinator, and do **NOT** send messages using ALEKS; use Piazza
- In [Brightspace](#), click on the “Homework Information and Piazza (For ALL Students)” link to read through the “Piazza Info (Read Before Using)” document

# Exams

- There will be 6 regular semester exams, and each exam will be completed on-campus in a University computer lab using ALEKS (the online homework system), and outside of regular class times (see the next slide for exam dates)
- There will be no make-up exams; if you miss an exam, you will receive a zero
- At the end of the semester, each student's lowest exam score will be replaced with half their Final Exam score (this does not apply to students who cheat on exams)
- Only one regular exam score can be replaced, and if your Final Exam score is your lowest score, there will be no replacement
- **NOTHING** will influence your final overall course grade more than your exam scores

# Exam Dates

- Exam 1: Thursday September 5<sup>th</sup> covering Lessons 1 – 5
- Exam 2: Thursday September 19<sup>th</sup> covering Lessons 6 – 10
- Exam 3: Thursday October 3<sup>rd</sup> covering Lessons 11 – 15
- Exam 4: Thursday October 24<sup>th</sup> covering Lessons 16 – 22
- Exam 5: Thursday November 7<sup>th</sup> covering Lessons 23 – 27
- Exam 6: Thursday November 21<sup>st</sup> covering Lessons 28 – 32



# Final Exam

- The Final Exam will also be completed online using ALEKS
- Finals Week is Monday December 9<sup>th</sup> through Saturday December 14<sup>th</sup>
- The date and time of the Final Exam will be announced later this semester. **STUDENTS WILL NOT BE ALLOWED TO TAKE THE FINAL EXAM EARLY.** Plan to be on-campus during Finals Week
- Again, **NOTHING** will influence your final overall course grade more than your exam scores

# Calculator Policy

- A TI-30Xa scientific calculator is the only handheld calculator that may be used on quizzes
- Since quizzes will be completed online, students may also use an online version of the TI-30Xa calculator available here:  
[https://aldenbradford.com/calculator\\_emulator/](https://aldenbradford.com/calculator_emulator/)
- Nothing else may be used and sharing calculators is not permitted
- Since no other calculators are allowed on quizzes, no other calculators should be used on homework assignments.
- In [Brightspace](#), click on the “Course Documents for On-campus Students” link to read through the “Calculator Tips” document

# Accommodations for Students with Disabilities

- Purdue University strives to make learning experiences accessible to all participants. If you anticipate or experience physical or academic barriers based on disability, you are encouraged to contact the [Disability Resource Center \(DRC\)](mailto:drc@purdue.edu) at [drc@purdue.edu](mailto:drc@purdue.edu) or by phone: 765-494-1247.
- In this mathematics course accommodations are managed between the instructor, student, and DRC Testing Center.
- Students should see instructors outside class hours before or after class or during office hours to share your Accommodation Memorandum for the current semester and discuss your accommodations as soon as possible.

# University Grief Policy

In the unfortunate event of the loss of a loved one, students should contact the Office of the Dean of Students to request that a notice of his or her leave be sent to instructors. The student will provide documentation of the death or funeral service attended to the ODOS. Given proper documentation, the instructor will excuse the student from class and provide the opportunity to earn equivalent credit and to demonstrate evidence of meeting the learning outcomes for missed assignments or assessments. If the student is not satisfied with the implementation of this policy by a faculty member, he or she is encouraged to contact the Department Head and if necessary, the ODOS, for further review of his or her case. In a case where grades are negatively affected, the student may follow the established grade appeals process.

# Emergency Preparedness

- Purdue University is a very safe campus and there is a low probability that a serious incident will occur here at Purdue. However, just as we receive a “safety briefing” each time we get on an aircraft, we want to emphasize our emergency procedures for evacuation and shelter in place incidents. Our preparedness will be critical IF an unexpected event occurs!
- EMERGENCY NOTIFICATION PROCEDURES are based on a simple concept – if you hear a fire alarm inside, proceed outside. If you hear a siren outside, proceed inside.
- For more information on Emergency Preparedness at Purdue University, please visit [www.purdue.edu/ehps/emergency\\_preparedness/](http://www.purdue.edu/ehps/emergency_preparedness/).

# Grades

- 50 points for each regular exam, 100 points for final exam, 50 points for online homework, 50 points for quizzes
- In [Brightspace](#), click on the “Course Documents for On-campus Students” link to read through the “Syllabus”; the course grading scale is available on page 3 of the “Syllabus”
- **BE SURE TO LOOK AT THE GRADING SCALE IN THE SYLLABUS AS IT MAY NOT BE THE SAME AS THE GRADING SCALE USED IN OTHER CLASSES**
- The 10% homework bonus and 10% quiz bonus are the only opportunities to earn extra credit; your final grade will be based solely on the total number of points earned
- Final overall course grades will be available in the [Brightspace](#) gradebook following the Final Exam
- **Nothing will influence your final course grade more than your exam scores**

# Add/Section Changes

- Use the myPurdue system (<https://mypurdue.purdue.edu/>) for all course changes and/or section changes
- If you need the Course Coordinator's signature for a section change form, please stop by office hours
  - 10am to 11am and 1pm to 2pm on Mondays, Wednesdays, and Fridays in MATH 804

# Cheating Policy

- Short version: Don't cheat
- Long version: **Cheating is not tolerated! Grade penalties will always be imposed by the department. All cheating cases will also be reported to the Dean of Students for disciplinary action (probation, suspension, expulsion).**
- **Any student caught cheating on an exam will receive a letter grade of F in the course**



# Advice on Succeeding in MA 15300

- Attend **EVERY** class meeting and complete the lecture notes during class
- Complete each homework assignments for each lesson
- **Don't fall behind**; stay current with homework and lectures, and if you feel like you're struggling with the material, **get help immediately**
- Visit office hours regularly to get help with concepts from lessons, and to get individual questions answered

# Help Resources Available On-Campus

- [Supplemental Instruction](#)
- [MATH Resource Room \(MRR\)](#)
- [WIEP-WISP Tutoring Program](#)
- [COSINE \(College of Science Instructional Nightly Enrichment\)](#)
- Piazza Discussion Board (available in Brightspace)
- Office Hours
  - The course coordinator's office hours are available to ALL 153 students
    - 10am to 11am and 1pm to 2pm on Mondays, Wednesdays, and Fridays in MATH 804